

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	FC 03/07/23 BC 03/21/23
Subject:	Reject Western States Equipment Bid for Public Works Generator Maintenance Services
Presenter:	N/A
Prepared By:	Rosa Garcia
Reviewed By:	David Wheeler
PA Review, Approval to Form:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (If no, include reasoning for no approval)
Type of Agenda Item:	Type of Action Needed: (Multiple boxes can be checked, if necessary)
<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Pass Motion
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Decision / Direction <input checked="" type="checkbox"/> Pass Resolution
<input type="checkbox"/> Scheduled Business	<input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Pass Ordinance
	<input type="checkbox"/> Execute Contract

Summary / Background Information

On October 27, 2022 Juvenile Justice Center solicited bids off the Small Works Roster for "as-needed" generator repairs and maintenance. Only one (1) bidder was received and opened on November 4, 2022, which was Western States Equipment.

On November 9, 2022 an email was delivered to Jon Bence, Western States Equipment Representative, informing him that we had selected their company and a Public Works Contract was attached to the email. The email also included instructions for Western States Equipment to sign and return contract by November 15, 2022.

As of February 21, 2023, Western States Equipment has not signed contract, therefore, we are rejecting their bid.

Fiscal Impact

No fiscal impact.

Recommendation

Juvenile Administrator recommends rejecting Western States Equipment bid received for the Juvenile Justice Center for generator maintenance Public Works Contract.

Suggested Motion

Approved as part of consent agenda.

JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO. _____

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON;

IN THE MATTER OF REJECTING WESTERN STATES EQUIPMENT BID FOR THE GENERATOR MAINTENANCE AT THE JUVENILE JUSTICE CENTER

WHEREAS, Benton Franklin Counties Juvenile Justice Center had a Public Works Contract with Western States Equipment (Benton County Resolution 2020 932 and Franklin County Resolution 2020 260) that expired on December 31, 2022; and

WHEREAS, on October 27, 2022, the Juvenile Justice Center solicited bids off the Small Works Roster for "as needed" generator repairs and maintenance; and

WHEREAS, one bid was received and opened on November 4, 2022, as follows:

- Western States Equipment, Spokane, WA - \$11,040

WHEREAS, the Juvenile Administrator determined the bid to not be in the County's best interest due to Western States Equipment failure to sign Public Works Contract; and

WHEREAS, the Juvenile Justice Center recommends it to be in the best public interest to reject Western States Equipment bid; **NOW, THEREFORE**

BE IT RESOLVED, that the Chair of the Board of Benton County Commissioners and the Chair of the Board of Franklin County Commissioners concur with the Juvenile Administrator's recommendation and hereby reject Western States Equipment bid received for the Juvenile Justice Center for generator maintenance Public Works Contract.

DATED this _____ day of _____ 2023
BENTON COUNTY BOARD OF COMMISSIONERS

DATED this _____ day of _____ 2023
FRANKLIN COUNTY BOARD OF COMMISSIONERS

Chairman of the Board

Chair of the Board

Commissioner

Chair Pro Tem

Commissioner

Constituting the Board of
County Commissioners,
Benton County, Washington

Attest:

Member

Constituting the Board of
County Commissioners,
Franklin County, Washington

Attest:

Clerk of the Board

Clerk of the Board